

AWH Center for Spiritual Care CPE Financial Policy

Purpose

To assure that the Clinical Pastoral Education (CPE) program addresses fees, payment schedule, refunds, stipends, and benefits.

Guidelines

It is in the interest of this Clinical Pastoral Education center to handle financial matters within the guidelines and procedures that are congruent with standards of the Association for Clinical Pastoral Education. Registration and fees may be reviewed and/or changed by unit. Registration of credit for the CPE unit or the supervisor's written evaluation may be withheld pending fee payment.

Procedures

Application Fee

There is no application fee.

Registration Fee

Registration fee of \$300 for units of Level I/II CPE is due at enrollment:

- Registration will be paid via PayPal to Alice's Wholistic Health which is the business entity for the AWH Center for Spiritual Care.

Refunds

No refunds will be made of registration payments unless the CPE program is cancelled.

Books and Other Curriculum Materials

Level I/II CPE students who are on Air Force orders cannot incur expenses association with the course. Required books and materials for each unit of CPE will either be provided or included as part of the registration fee.

Salary/Pay

Air Force Reserve CPE students are on RPA or AGR orders for required meeting dates of the unit. These orders are paid based on the CPE student's pay grade.

Fee Schedule

I. Registration per unit (includes unit fee)

Individual units are \$300.00 (per unit)